

ERIE PARKING AUTHORITY
Equipment and Maintenance Manager
Erie, PA

FULL TIME

40.00 hours per week / Day Shift-Night Shift

Job Description

Details

- **Full-Time**
- **Salary: \$60,000**
- **Growth Opportunities**

Benefits:

- **401(k) with Employer Match**
- **Medical, dental, vision**

The Spirit of the Position:

Our Erie Parking Authority **Parking Equipment and Property Maintenance Manager** is cross trained in a variety of services and can assist customers, equipment, and manage maintenance projects in a variety of different ways.

Job Overview and Core Functions:

A **Parking Equipment and Maintenance Manager** is responsible for maintaining parking equipment and overseeing maintenance projects.

Responsibilities:

- As the parking Equipment and Maintenance Manager, you will play a critical role in ensuring the smooth and efficient operation of our client's parking equipment.
- You will be responsible for leading a team of maintenance technicians and implementing strategic maintenance projects to optimize performance, minimize downtime, and uphold safety and quality standards.
- On-site service and maintenance for our parking structures
- Developing and implementing preventative maintenance programs to prolong the life of structures and reduce downtime.
- Troubleshooting and repairing mechanical and electrical issues with equipment.
- Provide support for multiple products.
- Be proactive and anticipate the needs of the equipment and seasonal maintenance.
- Seasonal Plowing and Pressure washing
- Possess excellent communication skills.
- Display effective problem-solving and conflict resolution skills.

Requirements:

- Valid Drivers License

- Strong knowledge of maintenance processes and procedures, including preventative maintenance.
- Solid understanding of electrical and mechanical systems, with the ability to troubleshoot and repair issues.
- Ability to use hand and power tools.
- Ability to work with various teams within the city and vendors and a knowledge of networking.
- Strong leadership and management skills, with the ability to train and supervise staff.
- Excellent written and oral communication skills, specifically with customers, as well as the ability to work well withing a team environment.
- Clean driving record.

Education:

- No education requirements
- Experience in trades or General Facility Maintenance preferred

Skills:

- Ability to communicate professionally and effectively.
- Ability to speak, read, and comprehend the English language.
- Ability to demonstrate the knowledge and skills necessary to provide a safe environment and demonstrate a high level of compassionate customer service.
- Ability to handle challenging and at times, emotionally charged situations.
- Must be able to make decisions independently and stay firm on decisions made (not easily persuaded).
- Demonstrates a sense of urgency and timeliness.
- Snow plowing experience

Physical Demands:

- Ability to lift, push and pull at least 50 pounds.
- Ability to sit, stand, and walk for extended periods of time.
- Ability to bend, stoop, squat and lift frequently throughout a shift.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential duties/functions.